



**COMMONWEALTH
SECRETARIAT**



INDUCTION COURSE FOR NEW TRADE POLICY ANALYSTS

Commodore Hotel, Portsworld Road, Cape Town, South Africa

8 – 20 December 2006

PROGRAMME

Friday, 8 December 2006		
08:00 – 09:00	Registration	
09:00 – 11:00	Background / General information – tralac	Trudi Hartzenberg - tralac Gerhard Erasmus – tralac
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Background / General information -tralac	Trudi Hartzenberg - tralac Gerhard Erasmus – tralac
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Background/general information – COMSEC: <ul style="list-style-type: none"> • Status of project implementation • Status of project implementation in West and Central Africa (OIF representative) • European Commission's Trade & Trade-related programmes in ACP countries (EC representative) • Overview of TradeCom Facility components 1 & 3 and relationship to "Hub & Spokes" (Dr. David Luff) 	Nimrod Waniala - COMSEC
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Background/general information – COMSEC: <i>continued</i>	Nimrod Waniala - COMSEC
Saturday, 9 December 2006		
09:00 – 11:00	Regional perspectives on WTO and EPA negotiations (RTPAs; AU & COMESA): <ul style="list-style-type: none"> • Country specific responses • Proposed approaches to Needs Assessments & construction of Regional work plans and budgets (RTPA AU & COMESA) • Country experiences 	COMSEC

11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Regional perspectives on WTO and EPA negotiations (RTPAs; AU & COMESA) <i>continued</i>	COMSEC
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Regional perspectives on WTO and EPA negotiations (RTPAs; AU & COMESA) <i>continued</i>	COMSEC
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Regional perspectives on WTO and EPA negotiations (RTPAs; AU & COMESA) <i>continued</i>	COMSEC
Sunday, 10 December 2006 - at leisure		
Monday, 11 December 2006		
09:00 – 11:00	Project management	COMSEC
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Project management	COMSEC
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Project management	COMSEC
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Project management	COMSEC
Tuesday, 12 December 2006		
09:00 – 11:00	Project management	COMSEC
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Project management	COMSEC
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Project management	COMSEC
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Project management	COMSEC
Wednesday, 13 December 2006		
09:00 – 11:00	Introduction to trade data analysis in the region	Taku Fundira - tralac
11:00 – 11:20	<i>Refreshment break</i>	

11:20 – 13:00	Introduction to trade data analysis in the region	Taku Fundira - tralac
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Briefing on negotiation simulation	Reza Daniels - GSB
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Briefing on negotiation simulation	Reza Daniels - GSB
Thursday, 14 December 2006		
09:00 – 11:00	Trade policy tools	Volker Schoer - GSB
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Trade policy tools	Volker Schoer - GSB
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Trade policy tools	Volker Schoer - GSB
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Trade policy tools	Volker Schoer - GSB
Friday, 15 December 2006		
09:00 – 11:00	Trade policy tools	Volker Schoer - GSB
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Trade policy tools	Volker Schoer - GSB
13:00 – 14:00	<i>Lunch</i>	
09:00 – 11:00	Trade policy tools	Volker Schoer - GSB
15:30 – 15:50	<i>Refreshment break</i>	
09:00 – 11:00	Trade policy tools	Volker Schoer - GSB
Saturday, 16 December 2006		
09:00 – 11:00	Bilateral discussions with RTPA and TPAs	COMSEC
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Bilateral discussions with RTPA and TPAs	COMSEC
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Bilateral discussions with RTPA and TPAs	COMSEC

15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Bilateral discussions with RTPA and TPAs	COMSEC
Sunday, 17 December 2006		
09:00 – 11:00	Bilateral discussions with RTPA and TPAs	COMSEC
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Bilateral discussions with RTPA and TPAs	COMSEC
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Bilateral discussions with RTPA and TPAs	COMSEC
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Bilateral discussions with RTPA and TPAs	COMSEC
Monday, 18 December 2006		
09:00 – 11:00	Negotiation simulation	Reza Daniels - GSB
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Negotiation simulation	Reza Daniels - GSB
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Negotiation simulation	Reza Daniels - GSB
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Negotiation simulation	Reza Daniels - GSB
Tuesday, 19 December 2006		
09:00 – 11:00	Post-negotiation	Gerhard Erasmus - tralac
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Post-negotiation	Gerhard Erasmus - tralac
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Post-negotiation	Gerhard Erasmus - tralac
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Post-negotiation	Gerhard Erasmus - tralac

Wednesday, 20 December 2006		
09:00 – 11:00	Team-building and wrap-up	
11:00 – 11:20	<i>Refreshment break</i>	
11:20 – 13:00	Team-building and wrap-up	
13:00 – 14:00	<i>Lunch</i>	
14:00 – 15:30	Team-building and wrap-up	
15:30 – 15:50	<i>Refreshment break</i>	
15:50 – 17:00	Team-building and wrap-up	